

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE IDLEDALE WATER AND SANITATION DISTRICT HELD April 8, 2019

A Regular Meeting of the Board of Directors of the Idledale Water and Sanitation District (referred to hereafter as "Board") was held on Monday, the 8th day of April 2019, at 7:00 p.m. at the Idledale Community Church Building, 21429 Highway 74, Idledale, Colorado. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Rose Zaccaro, President	Term Expiration May 2020
Mike Richardson, Treasurer	May 2022
Eric Suich (via phone)	May 2022
Todd Vandegrift	May 2020
Hugh Gardner	May 2022

Also In Attendance Were:

Richard Pintor, Sr. and Richard Pintor, Jr; Water Operators
Bob Orsatti ; Lamp Rynearson Engineers
Residents: Jade Soddell, Jon Becker, Joyce Lemelin and Ellen Henika

COMMUNITY BUSINESS

Exclusion/Inclusion in the Water District:

The Board of Directors acting on the January motion determined the following regarding the In/Out of District customers seeking inclusion or exclusion from the District. The District will pay for the cost to exclude her from the District and any other petitioners but will NOT reimburse for any back taxes paid. We will not permit any further reimbursements to others seeking to include or exclude going forward.

Request for information:

Ellen Henika came to ask whether she would be able to exclude from the District and drill her own new well. The Board through Director Richardson responded that Jefferson County does not permit new wells. She was advised to second check this information against the information provided to her by others.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State.

A quorum was present. The members of the Board were asked to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting. No conflicts were disclosed at the meeting.

ADMINISTRATIVE MATTERS

Agenda: The proposed Agenda for the District's Regular Meeting was reviewed and accepted.

Following discussion, upon motion duly made by Director Suich, seconded by Director Vandegrift and, upon vote, unanimously carried, the Agenda was approved.

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Minutes: The Board reviewed the Minutes of the Nov. 12, 2018 Regular Meeting and the Jan 14, 2019 Regular Meeting minutes. Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Suich and, upon vote, unanimously carried, the Board approved both the Minutes of the Nov. 12, 2018 Regular Meeting and Jan 14, 2019 Regular Meeting.

Status of Management Services: The Board agreed to seek a short-term contract with Colorado District Management & Operations the Board for District management services. The Board moved to contact CDMO. Motion made by Director Vandegrift and 2nd by Director Suich. The motion carried unanimously.

Status of Accounting Services: Prompted by President Zaccaro and seconded by Director Richardson it was decided to table the current search for an accounting service until the Management team is in place and to ask for their recommendation before going further. The motion was passed unanimously.

FINANCIAL MATTERS

Claims: The Board approving the payment of claims from the Enterprise Fund for the periods ending Jan 10, Feb 9, Mar 7, Apr 8, 2019 as follows:

Enterprise Fund	Jan	Feb	Mar	Apr	TOTAL
Payroll	\$ 8,555.47	\$ 18,530.08	\$ 7,723.55	\$ 6,245.44	\$ 41,054.54
Payables	\$ 4,854.56	\$ 5,214.76	\$ 4,276.38	\$ 5,080.60	\$ 19,426.30
Total Claims:	\$ 13,410.03	\$ 23,744.84	\$ 11,999.93	\$ 11,326.04	\$ 60,480.84

Following discussion, upon motion duly made by President Zaccaro, seconded by Director Vandegrift and, upon vote, unanimously carried, the Board approved the payment of claims for the periods, as presented.

Unaudited Financial Statements: Financial statements were provided as of April 9, 2019. The financials were not presented in conformity with GAAP principles, instead the Directors were provided with the P&L to budget as of 4/7/2019 and the accompanying check registers for the periods noted in the claims section. Because the financial did not have the appropriate period endings, accompanying notes and necessary journal entries they were not formally accepted by the Board at this time.

Collections:

Jefferson County will collect outstanding debts for the District if the information is provided to them prior to Nov. IWSD did not pursue those collections for debts outstanding at 11/1/2018 determined to be approximately \$7600. The largest owed is \$3,198 and the lowest was \$10.00. The District will write off the \$10 item but will seek reimbursement for the other outstanding items unless paid before Oct. 1, 2019. The motion proposed by President Zaccaro and seconded by Director Vandegrift was carried unanimously.

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Budget:

The State contacted the Treasurer advising us of an error in our submitted budget of \$3,000 not included. Director Richardson will review and get back with the State for corrections.

Director Richardson identified to the Board the problem with exceeding the water hauling costs exceeding the budget by \$18,000. This was due to the drought conditions and high-water use in the District.

CAPITAL PROJECTS Four construction options were provided to the Directors with two ((Items IV.a.ii; iii - tap & Line from Genesee (potable & non-potable)) were considered not feasible.

Item IV.a.i Water line between Forks & Upper WTP had the best potential and Item IV.a.iv was tabled (meters at curb stops) pending further research.

Engineering firm Lamp Rynearson sent a representative to advise the Board of what would need to be accomplished to obtain grant and other funding from DOLA and FEMA . A proposal was requested that would provide the Board with the scope and approach needed to prepare necessary documents for grants, provide a technical advisor to assist through the application process potential to secure funds for repair and replacement of the water hydrants and their infrastructure. The Board requested the proposal be provided for a system wide assessment and preliminary engineering report to support the meter initiative and hydrant project. Further the report could assist with the other Capital project to connect the Ridgeway well to the main system.

Following discussion, upon motion duly made by Director Gardner, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved seeking a cost estimate from Lamp Rynearson for the above stated work.

OPERATIONS AND Leak Identified

MAINTENANCE Result from the testing did not identify further leaks in the system. Work to identify leaks using sonar detection is ongoing. Reasons for increased consumption have not been determined.

Water tank levels & usage

A printout from the system regarding Tank levels and Flow Meter data was provided for the period of June 2018 to April 2019 Presently we see higher than normal demand, but we have continued to provide at a rate equal to prior year. A discussion ensued and further research is warranted.

Operation Report:

The operations report has been discontinued.

LEGAL MATTERS **Legal Representation:**

Mr. Paul Rufien was recommended to the Board and after a phone interview with

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Director Zaccaro and an in-person interview with Directors Richardson and Vandegrift it was agreed unanimously to engage his services for the District. Motion by Director Zaccaro and seconded by Director Gardner it was agreed that the District would engage his services before the July Board meeting.

OTHER BUSINESS **Grants identified:**

none

There was no other business to discuss.

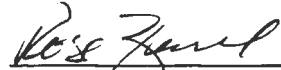
ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by President Zaccaro, seconded by Director Vandegrift and, upon vote, unanimously carried, the meeting was adjourned at 8:48 PM.


Respectfully submitted,

By: _____
Secretary for the Meeting

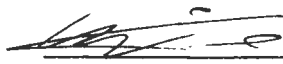
THESE MINUTES ARE APPROVED AS THE OFFICIAL April 8, 2019 MINUTES OF THE IDLEDALE WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Rose Zaccaro



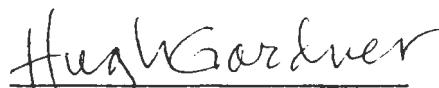
Mike Richardson



Eric Suich



Todd Vandegrift



Hugh Gardner