

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE IDLEDALE WATER & SANITATION DISTRICT HELD January 25, 2022

A Special Meeting of the Board of Directors of the Idledale Water & Sanitation District (referred to hereafter as "Board") was held on Tuesday, the 25<sup>th</sup> day of January, at 6:00 p.m. The meeting was held via teleconference and was open to the public.

#### ATTENDANCE

##### Directors In Attendance Were:

Jim Jordan, President  
Mike Richardson, Treasurer  
Todd Vandegrift, Vice President  
Hugh Gardner, Assistant Secretary

##### Also In Attendance Were:

AJ Beckman, District Manager  
Bob Orsatti, Orsatti Water Consultants, District Engineer  
Debra Sedgeley, CliftonLarsonAllen, LLP, District Accountant  
Richard Pintor, Jr., Operator in responsible charge  
Cathie Nicholson, member of the public  
Wesley Charles, member of the public

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#### ADMINISTRATIVE

**Disclosures of Potential Conflicts of Interest:** Mr. Beckman advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the Agenda for the meeting, following which Directors Jordan, Richardson, Vandegrift, and Gardner confirmed that they have no conflicts of interest in connection with any of the matters listed on the Agenda and the meeting was called to order at 6:04 p.m.

**Agenda:** Mr. Beckman distributed for the Board's review and approval a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and upon vote, unanimously carried, the Agenda was approved as presented.

**Minutes:** The Board reviewed the Minutes of the October 26, 2021 Special Meeting.

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Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and, upon vote, unanimously carried, minutes of the October 26, 2021 Special Meeting were approved.

**Discuss Board Vacancy:** The vacancy on the Board was discussed. Mr. Charles expressed interest. He informed the Board that he will contact Mr. Beckman for more information.

**Approval of Resolution 2022-01-01:** The Board reviewed Resolution 2022-01-01 Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location.

Following discussion and review, upon a motion duly made by Director Jordan, seconded by Director Richardson, and upon vote unanimously carried, the Board approved Resolution 2022-01-01 Designating the District's Website for the Online Posting of Meeting Notices and 24-Hour Posting Location.

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### **FINANCIAL MATTERS**

**Accounts Payable:** The Board considered approval of the payment of claims for the period ending January 25, 2022, in the amount of \$ 26,646.35.

Ms. Sedgeley reviewed the payables with the Board. Following discussion, upon motion duly made by Director Gardner, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved the payment of claims in the amount of \$26,646.36

The Board considered ratifying payment of claims for the amount of \$32,054.05 for the period ending December 28, 2021.

Ms. Sedgeley reviewed the payables with the Board. Following discussion, upon motion duly made by Director Richardson, seconded by Director Jordan and, upon vote, unanimously carried, the Board approved the payment of claims in the amount of \$32,054.05.

**Unaudited Financial Statements:** Ms. Sedgeley reviewed the cash position with the Board.

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### **OPERATIONS MATTERS**

**Operations Report:** Mr. Pintor reported that he is maintaining his reporting requirements and that he recently completed a round of testing for all District wells. He noted that Director Richardson is making updates to the System

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Control and Data Analysis (“SCADA”) system. Director Jordan reported that there was a recent leak from a frozen hose bib which has been repaired. Mr. Orsatti and Mr. Pintor discussed the recent Sanitary Survey.

**Tier II Violation Notice:** The Board discussed the Tier II Violation Notice and timeline for compliance with treatment requirements for water classified as Groundwater Under the Direct Influence of Surface Water (“GWUDI”), and options to reassure the public of the District’s water quality going forward. Following discussion, Director Gardner volunteered to draft a public relations letter for Board review and public distribution following Board approval.

**Engineering Report:** Mr. Orsatti noted that he is continuing to work on the preliminary engineering. He reported that the Project Needs Assessment is nearly complete. He noted that the Assessment is required in order for the District to pursue funding through the Department of Local Affairs (“DOLA”). He noted that he is waiting for a few items from Mr. Pintor to complete the Assessment. Once complete, a review of the plan will need to be reviewed by the District’s Accountant, Manager, and members of the Board, then it can be submitted to DOLA for consideration.

**Grant Funding Opportunities:** Mr. Orsatti noted that the working group met with Clay Brown in November. Based on those discussions it appears that funding through DOLA is the District’s best option. Director Richardson asked about funding limitations due to the Taxpayers Bill of Rights (TABOR). Mr. Beckman reported that he will be speaking with the District’s Auditor and Attorney in the next few days to determine if an election will be necessary to secure voter authorization to receive grant revenue or incur additional debt.

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### **LEGAL MATTERS**

There were no legal matters.

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### **OTHER BUSINESS**

There were no other matters brought for discussion.

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**ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Vandegrift, seconded by Director Richardson, and upon vote unanimously carried, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

By Hugh Gardner  
Secretary