

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE IDLEDALE WATER & SANITATION DISTRICT HELD October 26, 2021

A Special Meeting of the Board of Directors of the Idledale Water & Sanitation District (referred to hereafter as "Board") was held on Tuesday, the 26th day of October, at 6:00 p.m. at Idledale Community Church, 21429 Highway 74, Idledale, CO, 80453. The meeting was open to the public.

#### ATTENDANCE

##### Directors In Attendance Were:

Jim Jordan, President (*absent*)  
Mike Richardson, Treasurer  
Todd Vandegrift, Vice President  
Hugh Gardner, Assistant Secretary

##### Also In Attendance Were:

AJ Beckman, District Manager  
Bob Orsatti, Orsatti Water Consultants, District Engineer  
Debra Sedgeley, CliftonLarsonAllen, LLP, District Accountant  
Richard Pintor, Jr., Operator in responsible charge  
Mary McKendry, Member of the public

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#### ADMINISTRATIVE

**Disclosures of Potential Conflicts of Interest:** Mr. Beckman advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the Agenda for the meeting, following which Directors Richardson, Vandegrift, and Gardner confirmed that they have no conflicts of interest in connection with any of the matters listed on the Agenda and the meeting was called to order at 6:05 p.m.

**Agenda:** Mr. Beckman distributed for the Board's review and approval a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and upon vote, unanimously carried, the Agenda was approved as presented, and Director Jordan's absence was excused.

**Minutes:** The Board reviewed the Minutes of the September 28, 2021 Special Meeting.

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Following discussion, upon motion duly made by Director Richardson, seconded by Director Vandegrift and, upon vote, unanimously carried, minutes of the September 28, 2021 Special Meeting were approved.

**Adoption of Resolution 2021-10-01:** The Board reviewed Resolution 2021-10-01, the Annual Administrative Resolution.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved Resolution 2021-10-01 as amended.

**Adoption of Resolution 2021-10-02:** The Board reviewed Resolution 2021-10-02, the Resolution to Call May 3, 2022 Election.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved Resolution 2021-10-02 as presented.

**Discuss Board Vacancy:** The Board discussed the Board Vacancy and requested that notice of the vacancy be posted on the District's website.

### **FINANCIAL MATTERS**

**Accounts Payable:** The Board considered ratification of the payment of claims for the period ending October 26, 2021, in the amount of \$12, 917.80.

Ms. Sedgeley reviewed the payables with the Board. Following discussion, upon motion duly made by Director Richardson, seconded by Director Gardner and, upon vote, unanimously carried, the Board approved the payment of claims in the amount of \$12, 917.80.

**Unaudited Financial Statements:** Ms. Sedgeley reviewed the cash position with the Board.

**2022 Budget Hearing:** Director Vandegrift opened the public hearing. Mr. Beckman informed the Board that proper notice and publication in a paper having general circulation within the District were completed for the public hearing. With no comment from members of the public, the public hearing was closed. Ms. Sedgeley reviewed the proposed budget with the Board.

The mill levees were discussed, and it was noted that the general fund mill levy is 62.000 mills, and the debt service fund mill levy is 23.000 mills for a total of

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85.000. Upon motion duly made by Director Gardner, seconded by Director Richardson and upon vote, unanimously carried, the Board approved Resolution 2020-11-01 to adopt the 2021 budget, impose a mill levy of 85.000 mills, and appropriate funds according to the budget, as presented.

**Audit Engagement:** Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and upon vote, unanimously carried, the Board approved the engagement of Simmons & Wheeler, P.C. to perform the 2021 Audit for an amount not to exceed \$4,400.00.

**Status of Delinquent Accounts:** Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Richardson and upon vote, unanimously carried, the Board approved the resolution certifying the delinquent accounts to the Jefferson County Treasurer for collection, and directed Mr. Beckman to send invoices for payment to the delinquent account holders.

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### **OPERATIONS MATTERS**

**Operations Report:** Mr. Pintor reported that he recently repaired the leak discussed at last month's meeting. He estimates the rate of loss was approximately 1.5 gallons per minute.

**Engineering Report:** Mr. Orsatti discussed the recent Ground Water Under Direct Influence of Surface Water ("GWUDI") Notice of Violation issued by the Colorado Department of Public Health and Environment ("CDPHE"). He explained that the compliance will be achieved when the system upgrades are installed. He noted that CDPHE will impose a fine of \$300-\$900 per their letter. The District has reported its plan for compliance to the CDPHE.

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### **LEGAL MATTERS**

There were no legal matters.

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### **OTHER BUSINESS**

There were no other matters brought for discussion.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Richardson and seconded by Director Vandegrift, the meeting was adjourned at 7:50 p.m.

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Respectfully submitted,

DocuSigned by:  
*Jim Jordan*  
By \_\_\_\_\_  
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Secretary