

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE IDLEDALE WATER & SANITATION DISTRICT HELD March 16, 2021

A Special Meeting of the Board of Directors of the Idledale Water & Sanitation District (referred to hereafter as "Board") was held on Tuesday, the 16<sup>th</sup> day of March, 2021, at 7:00 p.m. Due to the presence of Coronavirus the meeting was held by teleconference. The meeting was open to the public.

#### ATTENDANCE

##### Directors In Attendance Were:

Jim Jordan, President  
Mike Richardson, Treasurer  
Todd Vandegrift, Vice President  
Hugh Gardner, Assistant Secretary  
John Rieser, Assistant Secretary

##### Also In Attendance Were:

AJ Beckman, District Manager  
Bob Orsatti, , Orsatti Water Consultants, District Engineer  
Stephanie Ceccato, Ruffien Law PC, Attorney for the District  
Debra Sedgeley, CliftonLarsonAllen, LLP, District Accountant

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#### ADMINISTRATIVE

Disclosures of Potential Conflicts of Interest: Mr. Beckman advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the Agenda for the meeting, following which Directors Richardson, Vandegrift, Gardner, Jordan, and Rieser confirmed that they have no conflicts of interest in connection with any of the matters listed on the Agenda.

Agenda: Mr. Beckman distributed for the Board's review and approval, a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Gardner and, upon vote, unanimously carried, the Agenda was approved as presented..

Minutes: The Board reviewed the Minutes of the October 19, and November 16, 2020 Special Meetings.

## RECORD OF PROCEEDINGS

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Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Gardner and, upon vote, unanimously carried, minutes of the October 19, and November 16, 2020 Special Meetings were approved, as amended.

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### **FINANCIAL MATTERS**

**Accounts Payable:** The Board considered ratification of the payment of claims for the period ending March 16, 2021, in the amount of \$36,817.94.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Gardner and, upon vote, unanimously carried, the Board approved the payment of claims in the amount of \$36,817.94.

**2021 Budget Amendment Hearing:** Director Jordan opened the public hearing. Mr. Beckman informed the Board that proper notice and publication in a paper having general circulation within the district were completed for the public hearing. Also, Mr. Beckman noted that no calls or comments were received prior to the meeting regarding the proposed budget amendment. With no public present and no public comment, the public hearing was closed.

Ms. Sedgeley reviewed the proposed budget amendment with the Board. Following discussion, upon motion duly made by Director Jordan, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved Resolution No 2020-10-02 Amending the Adopted 2020 Budget, attached hereto and incorporated herein by this reference.

**Audit Engagement:** The Board reviewed the engagement letter from Simmons and Wheeler P.C., and considered engaging them to perform the 2020 Audit.

Following discussion, upon motion duly made by Director Gardner, seconded by Director Richardson and, upon vote, unanimously carried, the Board approved the engagement of Simmons and Wheeler P.C. to perform the 2020 Audit for an amount not to exceed \$4,200.

**Accounting Services by Rose Zaccaro, CPA:** The Board reviewed the proposal from Rose Zaccaro to assist with year-end accounting services.

Following discussion, upon motion duly made by Director Jordan, seconded by Director Vandegrift and, upon vote, unanimously carried, the Board approved the engagement of Rose Zaccaro to perform year end accounting services.

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## RECORD OF PROCEEDINGS

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### OPERATIONS MATTERS

**Operations Report:** There was no report. in addition to the items noted below. Mr. Pintor contributed to the foregoing.

**Status of Operator's License:** Mr. Pintor informed the Board that he will take his test on the March 25<sup>th</sup> for the Level C, Water Distribution Operator's License He will notify the board of the results as soon as they are made available.

**Status of Wells 1A and 1B:** Director Richardson reported that Well 1B has gone from approximately 4.5 gallons per minute ("gpm") to 6.5 gpm. However, the motor for Well 1A has failed. Director Richardson believes that this could have been caused by a lightning strike. Mr. Orsatti discussed verifying the sizing of the pump motor and flow rate. Discussion ensued regarding premature failure of the pump motor. Director Richardson noted that the replacement of the complete pump and motor assembly would likely be approximately \$25,000. The Board directed Mr. Orsatti to assess replacement options.

**Proposal from Colorado Water Well Corp:** The Board reviewed the proposal from Colorado Water Well Corp and discussed the scope of work that would be required to properly configure the pump and motor serving well 1A.

considered execution of a contract for up to \$25,000, following the recommendations of the District's Engineer, with authority designated to Director Jordan to sign the contract.

Following discussion, upon motion duly made by Director Vandegrift, seconded by Director Gardner, and upon vote unanimously carried, the Board authorized expenditures of up to \$25,000 to purchase and install equipment specified by the District's Engineer, upon approval of Director Jordan.

**Status of Ridgeway Well Project:** Director Richardson reported that the project is complete. Mr. Orsatti will certify to the Colorado Department of Public Health and Environment ("CDPHE") that the work was performed in accordance with the approved design.

**Engineer's Report:** Mr. Orsatti reviewed his reports with the Board, attached hereto and incorporated herein by this reference. He noted that the District may need to once again use the water from the raw water reservoir in 2021. Water Meter and meter pit designs were discussed. Mr. Orsatti reported that he visited potential well sites with a representative from James Drilling. They identified three separate sites near the potable water tank.

**Status of Income Survey and Small Communities Grant Application:** Director Gardner reported that an income survey has been partially completed and he expects to reach the required response rate within the next two weeks. Mr. Orsatti reported that he assisted Mr. Beckman in the submittals for grant funding

## RECORD OF PROCEEDINGS

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applications to the State Revolving Fund and the CDPHE's Small Communities Grant Program. The application to the Small Communities Grant Program is requesting 70% grant funding for engineering work, totaling \$18,500.

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### LEGAL MATTERS

**Request for Exclusion of 2744 SE Grapevine Rd. from District:** Mr. Beckman noted that he received the form from the resident via phone conversation and added it to the agenda at the resident's request. The Board determined to discuss further in executive session.

**Claim for Damages at 2692 S. Mount Evans Ln.:** Mr. Beckman provided a brief overview and the Board determined to discuss further in executive session.

**Suspension of Water Services at 2835 SE Grapevine Rd.:** Mr. Beckman provided a brief overview and the Board determined to discuss further in executive session.

**Executive Session:** Pursuant to Section 24-6-402(4)(b), C.R.S., Upon motion duly made by Director Jordan, seconded by Director Gardner, and upon affirmative vote of at least two-thirds of the quorum present, the Board convened in executive session at 8:24 p.m. for the purpose of receiving legal advice, as authorized by Section 24-6-402(4)(b), C.R.S relating to the request for exclusion of 2744 S.E. Grapevine Rd, the claim for damages by the owner of the property located at 2692 S. Mount Evans Lane, and the disconnection of service at 2835 SE Grapevine Rd.

Pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., no record will be kept of the remaining portion of this executive session that, in the opinion of the District's attorney, constitutes privileged attorney-client communication pursuant to Section 24-6-402(4)(b), C.R.S.

The Board reconvened in regular session at 9:12 p.m.

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### OTHER BUSINESS

There were no other matters brought for discussion.

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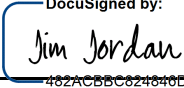
### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Jordan and seconded by Director Richardson, the meeting was adjourned.

## RECORD OF PROCEEDINGS

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Respectfully submitted,

By    
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Secretary